



Agronomy, Seed & Farm

Application For Employment

An Equal Opportunity Employer M/F/V/H
Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of non-job-related medical condition or handicap.

Last,

First

Date

PLEASE PRINT

Date of Application _____

Position (s) Applied For _____

Referral Source: Ad Source _____ Internet Walk-in Agency Referral _____ Other _____

Name _____
Last, First

Address _____
Number Street City, State, Zip Code

Cell Phone _____ Home Phone _____

E-Mail Address _____

Availability - 7 days a week from 7 a.m. to 10 p.m.

In our company, it is important to be flexible to work the hours when clients want our services. What hours would you be available to work on a regular basis? Please be specific.

Examples:

7:00 a.m. - 6:00 p.m.

2:00 p.m. - 10:00 p.m.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

If employed and you are under 18, can you furnish a work permit? Yes No

Have you ever filed an application here before? Yes No If yes, give date. _____

Have you ever been employed here before? Yes No If yes, give date. _____

Are you employed now? Yes No May we contact your present employer? Yes No

Are you eligible to work in the United States? Yes No

(All employees are required to complete an I-9 upon employment.)

Are you on a layoff and subject to recall? Yes No

Have you been convicted of a felony within the last 7 years? Yes No If yes, please explain (Conviction will not necessarily disqualify an applicant from employment.) _____

Veteran of the U.S. Military service? Yes No If yes, which branch? _____

Employment Experience

Start with your present or last job. Include military service assignments and volunteer activities. Exclude organization names which indicate race, color, religion, sex or national origin.

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Employer	Telephone ()	Dates Employed		Work Performed
		From	To	
Address				
Job Title		Hourly Rate /Salary		
		Starting	Final	
Supervisor - Title				
Reason for leaving				

2

Employer	Telephone ()	Dates Employed		Work Performed
		From	To	
Address				
Job Title		Hourly Rate /Salary		
		Starting	Final	
Supervisor - Title				
Reason for leaving				

3

Employer	Telephone ()	Dates Employed		Work Performed
		From	To	
Address				
Job Title		Hourly Rate /Salary		
		Starting	Final	
Supervisor - Title				
Reason for leaving				

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Employer	Telephone ()	Dates Employed		Work Performed
		From	To	
Address				
Job Title		Hourly Rate /Salary		
		Starting	Final	
Supervisor - Title				
Reason for leaving				

If you need any additional space, please continue on a separate sheet of paper.

What are your hourly rate or salary requirements? _____

Provide the name, address and telephone number of two references who are not related to you and are not previous employers. _____

Education

	Middle School	High School	College/University	Graduate/Professional
School Name(s)				
Years completed: circle	6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree				
What Course(s) Of Study?				
What specialized training, apprenticeship, skills and extracurricular activities?				

Honors or awards received:

Special Skills & Qualifications

Summarize specialized skills and/or qualifications acquired from employment or other experience. Please include any additional information you feel may be helpful to us in considering your application. _

Indicate languages you speak, read and write and how well. Fluent? Fair?

List hobbies, sports, business or social activities in which you participate. (You may exclude those which indicate race, color, religion, sex or national origin.) _____

Why do you believe you are suited for our company? Why would you choose us?

What are your goals? In what way(s) would this position support you to achieve your goals?

Math Calculations

In a landscaping, it is important to be able to work well with numbers and dimensions. To demonstrate your ability in this area, please complete the following:

1. If a job calls for 135 bags of seed and there are 45 bags of seed on a pallet, how many pallets would you need? 1. _____
2. If a truck can legally haul 10,000 lbs. how many tons of seed should you have loaded onto the truck at the farm? (1 ton = 2000 lbs.) *Use the space below for your calculations.* 2. _____
3. Calculate the square footage of the area below. Given that there are 27 cubic feet in a yard, approximately how many yards will it take to cover this area in 3" of bark? 3. _____

10'



54'

Willingness Checklist

Part of the activities required to run a landscaping involve duties or tasks that are often overlooked when describing a specific job. Please indicate your level of willingness to perform these tasks and duties by placing an "X" on the appropriate line.

Would you be willing to:	NO	MAYBE	YES
1. Greet & approach all customers with a smile?	_____	_____	_____
2. Ask questions if you are <u>ever</u> unsure?	_____	_____	_____
3. Work in cold, wet conditions for periods of time?	_____	_____	_____
4. Return all tools and materials to their place?	_____	_____	_____
5. Keep job sites & shop areas clean & organized?	_____	_____	_____
6. Stay late to finish a project when necessary?	_____	_____	_____
7. Uphold strict safety and security policies?	_____	_____	_____
8. Uphold a no smoking around customers policy?	_____	_____	_____
9. Climb and work using the safety procedures?	_____	_____	_____
10. Stand on your feet long periods of time?	_____	_____	_____
11. Dress in compliance with our dress code?	_____	_____	_____
12. Successfully complete our training system?	_____	_____	_____
13. Consistently maintain a positive attitude?	_____	_____	_____
14. Able to work in the heat?	_____	_____	_____
15. Complete all paperwork and notes legibly?	_____	_____	_____
16. Lift heavy plants & items up to 50 lbs. safely?	_____	_____	_____
17. Make phone calls to customers for follow up?	_____	_____	_____
18. Leave personal issues & negativity at home?	_____	_____	_____
19. Work well with your teammates?	_____	_____	_____
20. Report to work on time when scheduled?	_____	_____	_____

Date _____ Signature _____

Applicant's Statement

I certify that answers given herein are true and complete. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not positions are available at that time. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Company may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of the Company.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Company.

Date _____ Signature of Applicant _____

